## Event & Description (v. 4)

call rectory office 973.325.0110 to speak or email to:

Rosa.Cruz@LourdesWestOrange.org

FatherJimFerry@LourdesWestOrange.org

You can contact the leaders listed below directly !

01	<ul> <li><u>Altar Servers to Assist Priest during Weekend Masses</u></li> <li>Youth &amp; Adult servers to assist priest during Mass celebration (<i>Training offered</i>)</li> <li>Adult servers to assist priest during funeral Mass.</li> <li>Contact: Father Jim Ferry (see email above)</li> </ul>	Preferred Mass as assigned on Saturdays, 5:30 pm & Sundays, 7:30 am, 9:30 am & 11:30 am.
02	Weekly Video Recording of Mass         You will be trained to run the cameras and record Mass.         We also need help for Holy Days, Christmas Eve and Christmas Day !         Contact: Father Jim Ferry (see email above)         Contact: Rosanne Bruno- travisb23@juno.com	Saturdays, 5:30 pm & Sundays, 7:30 am, 9:30 am & 11:30 am.
03	<u>Junior Sacristan Position (2 volunteers requested)</u> ( <i>Training offered</i> ) 2 young people could sign up and be present for an entire Mass or series of Masses to help with the setup and finish of Mass. Parent and child couid also work as the "2 volunteers" To do this, you must arrive at least 30 minutes before start of Mass and stay for 30 minutes after Mass. <b>Contact:</b> Father Jim Ferry (see email above)	Saturdays, 5:30 pm & Sundays, 7:30 am, 9:30 am & 11:30 am.
04	<ul> <li><u>Our Lady of Lourdes Feast Day Mass &amp; Café</u> Main church and Connor Hall         <ul> <li>Set up of tables and chairs including tablecloths and decorations, covering/arranging tables for food</li> <li>Receive donations of food</li> </ul> </li> <li>Contact: Father Jim Ferry (see email above)</li> </ul>	Set Up Date & Time TBD Sat February 8, 2025 Event Date & Time TBD – Sun Feb. 9, 2025 Café immediately following Mass After 11:30 am Mass ?

2024-2025 Dates & Time

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05	<ul> <li><u>Church Decorating for Christmas</u> <ul> <li>Receive/open flowers/plants; Hang wreaths interior/exterior</li> <li>Steam iron/hang wall banners; Change various linens</li> <li>Hang Christmas tree lights; Put up Nativity</li> <li>Sweep/vacuum altar &amp; Nativity area; Arrange flowers</li> </ul> </li> <li>Group: Arts &amp; Environment         <ul> <li>Contacts: Eileen Reilly – <u>Eileen.Reilly50@verizon.net</u> Wendy Sheyka – <u>Frylady3@aol.com</u></li> </ul> </li> </ul>	Event Date & Time Sunday, December 8, 2024 Time: between 12:30-3:00 pm Need maximum 4 volunteers Sunday, December 22, 2024 Time: between 12:30-3:00 pm Need maximum 8 volunteers
06	Church Decorating for Easter         • Receive/open flowers ; Hang wreaths         • Steam iron/hang wall banners ; Change various linens         • Arrange flowers on altar and around the church.         • Sweep and vacuum altar and carpet.         Group: Arts & Environment         Contacts: Eileen Reilly – Eileen.Reilly50@verizon.net         Wendy Sheyka – Frylady3@aol.com	Event Date & Time Good Friday, April 18, 2025 after Stations of the Cross 7:30 p.m-9:30 pm
07	<ul> <li><u>Christine's Soup Kitchen – Meals for Local Needy</u> <ul> <li>Donate and cook food according to preplanned menu</li> <li>Kitchen Help and servers</li> <li>Prepare food either at home and/or assist in Connor Hall</li> </ul> </li> <li>Holy Trinity Episcopal Church; 315 Main Street, West Orange</li> <li>Group: St. Vincent DePaul Society Contact: Rosanne Bruno – travisb23@juno.com</li> </ul>	DatesDecember 13 -14 , 2024March 14-15, 2025*** Look up the other datesVolunteering would be at OurLady of Lourdes NOT at HolyTrinity Episcopal

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#### **Choir / Music Ministry 08** • Youth Choir rehearsal at 10:30 am on Sundays Youth Choir monthly at 11:30 am Mass as per schedule Adult Choir Rehearsal at 6:00 pm on Thursdays Adults choir one Mass per Musical Instrumentalists, always welcome for special Masses & Annual weekend per schedule **Christmas Concert** Christmas Concert: Saturday, December 7, 2024 at 6:30 pm Contact: Linda Chapman, Director of Music - linda.chapman@lourdeswestorange.org 09 **Lectors** Lector-preferred Mass time Adults and Youth "confirmed" or in Confirmation Class. (Training required). & as assigned. Saturdays, 5:30 pm • Proclaim the word of God during Mass Sundays, 7:30 am, 9:30 am & Readings are available for preparation prior to Mass 11:30 am **Contact:** Father Jim Ferry (see email above) EME-preferred Mass time 10 Extraordinary Ministers of Holy Eucharist / Holy Communion (EME) • Assist priest at weekend Masses with the distribution of Holy Communion and & as assigned. Saturdays, 5:30 pm the Precious Blood. (Training required). Sundays, 7:30 am, 9:30 am & • Assist after Mass with the Purification of vessels and set up for next Mass 11:30 am Home visits: Communion to parishioners at home or health care facility. **Contact:** Father Jim Ferry (see email above) Altar Linens As assigned based on schedule 11 Care of altar linens used during the Eucharistic celebration provided. Clean and iron the purificators and corporals used at the Masses ٠ Special training is provided Group: Rosary Altar Society Contact: Carol Ford - Cford54@aol.com

2024-2025

**Dates & Time** 

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12	UshersGreet and welcome parishioner, guests, and visitorsAssist the disabled; Provide emergency care; Collect offertory donationsDistribute bulletinsContact: Father Jim Ferry (see email above)	At Mass time preferred by Usher. Saturdays, 5:30 pm Sundays, 7:30 am, 9:30 am & 11:30 am
13	<ul> <li>Holy Trinity / Soup Kitchen Food Drive         <ul> <li>Place bins at doors of church on 3<sup>rd</sup> Saturday of month</li> <li>Parishioners donate non-perishable food on 4<sup>th</sup> Sunday of month</li> <li>Move food bins from doors to sacristy following 12:30 pm of 4<sup>th</sup> Sunday of month</li> </ul> </li> <li>Group: St. Vincent DePaul Society</li> <li>Contact: Joseph &amp; Kathy Petrillo - Jmcp84@aol.com or kap522@hotmail.com</li> </ul>	Weekend Food Collection Dates
14	Sock-toberfest         • Donate socks in the church lobbies to be distributed to the needy         • We also need help to count the socks         Group: St. Vincent DePaul Society         Contact: Joseph & Kathy Petrillo - Jmcp84@aol.com or kap522@hotmail.com	Month of October And after October
15	Rosary Altar Society Annual Mass and Communion Breakfast         Main church and Connor Hall       •         •       Reservations         •       Decorate and set up tables, chairs in Connor Hall         •       Receive food from caterer.         Group:       Rosary Altar Society       Contact:         Carol Ford – <a href="mailto:cford54@aol.com">cford54@aol.com</a>	<u>Set Up Dates &amp; Time</u> TBD <u>Event Date &amp; Time</u> TBD

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#### Parish Rosary Altar Society Baby Shower Setup Date & Time 16 Collect new baby clothes and baby items as charitable gifts to shelters for families and TBD in September - October mothers in need. In church lobbies: **Event Dates & Time TBD** in September - October Place baby cradles Parishioners donate goods Delivery to shelter(s) TBD Group: Parish/Rosary Altar Society **Contact:** Father Jim Ferry (see email above) Founders Day Mass & Brunch – Annual Celebration of the Founding of Our Lady Set Up Date & Time 17 of Lourdes TBD Main church & Connor Hall **Event Date & Time** • Set up of tables and chairs based on seating chart, including tablecloths and TBD decorations. Covering/arranging tables for food. Receive food from caterer morning of event. • **Contact:** Father Jim Ferry (see email above) 18 Peace and Good Shop Christmas Sale Set Up Date & Time Main church lobby TBD • Set up tables and move all sale items from the gift shop to the main lobby. **Event Date & Time** TBD Assist with sale before and after Mass(es) **Breakdown Date** Remove all unsold items and tables from the main lobby to the gift shop. TBD Group: St. Vincent DePaul Society Contact: Joseph & Kathy Petrillo - Jmcp84@aol.com or kap522@hotmail.com

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19	<ul> <li><u>Simbang Gabi - Filipino-American Tradition for Christmas</u></li> <li>Connor Hall         <ul> <li>Set up of tables with tablecloths, Covering/arranging tables for food</li> <li>Donate food for the meal</li> </ul> </li> <li>Contacts: Marilou Abad – <u>mlabad@comcast.net</u> Carmelita Dizon – <u>mely_Dizon@hotmail.com</u></li> </ul>	<u>Set Up Date &amp; Time</u> TBD <u>Event Date &amp; Time</u> Monday, December 16, 2019 Time TBD
20	<ul> <li>Souper Bowl Soup Drive</li> <li>Donate cans of soup in the church lobbies to be distributed to the needy</li> <li>Group: St. Vincent DePaul Society</li> <li>Contact: Joseph &amp; Kathy Petrillo - <u>Jmcp84@aol.com</u> or <u>kap522@hotmail.com</u></li> </ul>	<u>Event Dates:</u> Sundays in January 2025
21	St. Joseph's Table - Festive Evening to Conclude Our Novena of Nine Nights of         Prayer during Lent         Connor Hall         • Set up tables         • Donate desserts         • Clean up         Contact: Father Jim Ferry (see email above)	Set Up Date & Time Tues, March 18, 2025 Time: TBD Event Date & Time Wed., March 19, 2025 Novena: 7:00 pm St. Joseph's Table immediately following Novena

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#### Annual Tricky Tray – This social event is a major parish fundraiser Task Dates & Time 22 Dates: January to April Mailing to do business donors (January) • depending on task (see Gift solicitations (January to April) description) • Advertising (February to April) Time: varies with task Gift Wrapping: (February – April 15) – Weekdays and/or Saturdays Auction Tickets (Purchase in February; prepare tickets for event in April) Event Date & Time Reservations/Seating Sat, April 26, 2025 Event Program Time: 9 am- 4 pm • Naming of Baskets & preparing basket numbers • Typing, printing, & assembly of program TBD if we need youths here Move gifts Gift Pick up Date & Time Group: Rosary Altar Society Sun., April 27, 2025 Contact: Eileen Reilly Eileen.reilly50@verizon.net Time: 9 am– 4 pm Definitely need youth volunteer! Pre-Cana Retreat 23 Usually in June A one day series of talks and prayer for couples preparing for the Sacrament of Setup Date & Time Matrimony. Date / Time: TBD Connor Hall **Event Date & Time** • Set up of tables and chairs, planning and receiving refreshments Date Time: TBD Group: Pre-Cana Contact: Clare Krakoviak – claresk@yahoo.com Gr. 6, selected Sundays Religious Education teaching and acting as aide/volunteer 24 **Contact:** Father Jim Ferry (see email above) Gr. 1-5 selected Saturdays, Mondays

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### 2024-2025 Dates & Time